

Memorandum of Understanding (MOU) Graduation Technician Stipends Service Employees International Union (SEIU) Local 1021 and the Vacaville Unified School District (VUSD) April 24, 2024

Service Employees International Union, Local 1021 and the Vacaville Unified School District agree to the following for the 2023/24 school year, effective immediately and expiring on June 30, 2024:

ARTICLE 11 SALARY AND EQUITY ADJUSTMENTS

11. 7 Graduation Technician Stipends

One (1) annual ~~\$2,000~~ **\$2,500.00** stipend, may be awarded, to one unit member in the ~~computer technician~~ **Technology Specialist** job category. At the beginning of the fiscal year, **an administrator** ~~the manager~~ of the Information Technology Department, will select the most qualified employee from this group.

- A. All technology specialists will have the opportunity to express interest in the stipend and the **administrator** ~~manager~~ will make the final selection.
- B. The employee receiving the stipend will be expected to perform audio-visual pre-production work as well as the live streaming of all VUSD high school graduations, during and outside their regular contracted hours, as directed by **administrators** ~~the manager~~ of the Information Technology Department and/or **other administrators assisting with graduation** ~~the Director of Communications and Community Engagement~~ and in coordination with school administration.

An annual ~~\$250.00~~ **\$750.00** stipend, may be awarded, to up to ~~five (5)~~ **six (6)** unit members in the ~~computer~~ technology specialist job category. At the beginning of the fiscal year the manager of the Information Technology Department will select the most qualified employee(s) from this group. **If, due to absence, the need arises for**

a different technology specialist than that selected to perform these duties, the technology specialist who performs these duties shall receive the stipend and not the staff originally selected.

- A. All technology specialists will have the opportunity to express interest in the stipend and the **administrator** ~~manager~~ will make the final selection.
- B. The employee(s) receiving the stipend will be expected to perform set up, tear down and operation of audio-visual equipment used for pre-production work, as well as the live streaming of all VUSD high school graduations.
- C. Duties will be performed during and outside their regular contracted hours, as directed by ~~the manager~~ **an administrator** of the Information Technology Department and/or **other administrators assisting with graduation** ~~the Director of Communications and Community Engagement~~ and in coordination with school administration.
- D. Hours worked outside the unit member's regular contracted hours, to perform the duties associated with the stipend, shall be compensated as outlined in Article 8.1 Hours and 8.2 Overtime/Compensatory Time of the Collective Bargaining Agreement.



Kelly Burks
Associate Superintendent
Business & Admin Services



Barbra Hamilton
SEIU Local 1021 President



Casey Thompson
Field Representative,
SEIU Local 1021

4/24/2024

Date

4-24-24

Date

4/24/24

Date