

**MEMORANDUM OF UNDERSTANDING  
Winter Break 2023**

Pursuant to the Educational Employment Relations Act, the Napa Valley Community College District (District) and the Napa Valley College Union of Classified Professionals/SEIU Local 1021 (Union) agree as follows:

- 1.0 Pursuant to Article 13.1.1 of the 2021-2024 NVCCD/NVC-UCP Collective Bargaining Agreement, the District and Union mutually agree to grant ten (10) days for winter break, which includes Christmas Day, New Year's Day, and two days in lieu of Admissions Day and Lincoln's Birthday.
- 2.0 The winter break for 2023 will be Wednesday, December 20, 2023 through Tuesday, January 2, 2024.

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Dixie Larson, President  
Napa Valley College Union of Classified Professionals/SEIU

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Casey Thompson, Field Representative  
SEIU Local 1021

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Date

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Charo Albarrán, Vice President  
Human Resources, Training & Development

12/6/2022 | 2:24 PM PST

Date

**MEMORANDUM OF UNDERSTANDING  
Summer 2024 Four-Ten (4/10) Workweek**

Pursuant to the Educational Employment Relations Act, the Napa Valley Community College District (District) and the Napa Valley College Union of Classified Professionals/SEIU Local 1021 (Union) agree as follows:

- 1.0 Pursuant to Article 14.2.2 of the 2021-2024 NVCCD/NVC-UCP Collective Bargaining Agreement, the District and Union mutually agree to institute a four-day, ten-hour (4/10) workweek (Monday-Thursday) during the summer which can include approximately ten (10) weeks between the end of spring semester and beginning of fall semester.
- 2.0 The 4/10 workweek for 2024 will be ten (10) weeks long. The 4/10 workweek will begin Monday, May 27, 2024, with the last week beginning Monday, July 29, 2024.
- 3.0 Weeks that contain a holiday (Memorial Day, Juneteenth, and Independence Day) will be 3/10 workweeks; full-time employees will work three 10-hour days the weeks of May 27, June 17, and July 1, 2024.
- 4.0 The college will resume the normal five-day, eight-hour workweek on Monday, August 5, 2024.

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Dixie Larson, President  
Napa Valley College Union of Classified Professionals/SEIU

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Charo Albarrán, Vice President  
Human Resources, Training & Development

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