

**SEIU LOCAL 1021 EXECUTIVE BOARD MEETING**  
**Saturday, July 28, 2018 – 10:00 am-5:00 pm, Fairfield, California**  
**DRAFT MINUTES**

**Executive Board Members Participating:** President Roxanne Sanchez, Secretary Jan Schardt, Treasurer Amos Eaton, VP of Politics Gary Jimenez, VP of Representation Theresa Rutherford, VP Region-A Sunny Santiago, VP Region-B Tom Popenuck, VP Region-C Yeon Park, VP Region-D Joseph Bryant (by teleconference), VP Region-E Marcus Williams (by teleconference), Felipe Cuevas (by teleconference), Dan Jameyson, Janice Wong, Cynthia Landry, John Arantes (by teleconference), Angel Valdez, Gregory Correa, Sandra Lewis, Robert Taylor, Evelyn Curiel, Lorraine Bowser, Akbar Bibb, Mary Sandberg, Cristin Perez (by teleconference), Rhea Davis, Tina Diep (by videoconference), Julie Meyers (by teleconference), Mary Duncan, Peggy LaRossa (by videoconference)

**Executive Board Members Excused:** Jim Wise, Karla Faucett, Dellfinia Hardy, Eric Stern, Pete Albert, Derrick Boutte, Sandra Wall, Al Fernandez, Geneva Haines

**Executive Board Members Absent:** Norlissa Cooper, Monique Broussard

**Staff in Attendance:** John Stead-Mendez, Robert Li, Kristin Lynch, Nely Obligacion, Joanne Cansicio, Lisa Morowitz, Bill Petrone, Tim Gonzales, Jason Klumb, David Canham, Gustavo Arroyo, Peter Masiak, Kaden Kratzer

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**Call to Order:**

President Roxanne Sanchez called the meeting to order at 10:10 a.m. A quorum was reached.

Sunny Santiago reported on the Redding Fire and the impact it has had on the community and our members.

**Review Agenda:**

The meeting will be adjourned in memory of Derrick Boutte’s father and Dellfinia Hardy’s aunt. The agenda was approved by consensus.

**Member Comments:**

- Jeff Nelson, Chabot Los Positas Community College:  
He spoke about a complaint and about seeking a statement in the Union newswire.
  
- Sally Buchman, West Bay Retiree:  
She asked for the Board’s support to adopt a resolution supporting the Oakland Pride. It was explained that the resolution is included in the E-Board packets for consideration.
  
- Gregory Correa, E-Board Member:  
Gregory Correa as reported on what is going on at Chabot Los Positas College District and that the District Attorney is investigating the college district for corruption and asked for leader support from the Board.

**Pre-Convention Delegate Meetings Report:**

Board members, who attended the pre-convention meetings in San Francisco and Stockton, shared their feedback on the outcome of the meetings. *Covision* has proven to be a good tool. A suggestion was made that each group be made up of three people, so that the person recording the comments can keep up. It was asked that we encourage delegates, who were not able to attend either SF or Stockton, to attend one of the upcoming meetings in Fairfield or Oakland. At the August Board meeting, time will be allotted on the agenda to prepare the Board in their leadership roles, as well as go over other convention items, such as the workshops or other logistics.

### **1021 Convention:**

- **Communications (video presentation):** A video featuring keynote speaker Reverend William Barber was shown. A suggestion was made to have the video available on our website.
- **Program Update:**  
A flyer with confirmed keynote speakers was shared, which includes Rev. William Barber, Bill Fletcher, Jr, Mary Kay Henry, Maria Elena Hincapie, Paul Engler, Tom Steyer and Michael Tubbs.
- **Workshops:**  
The convention program team is continuing to finalize the workshop selections. Currently there are 18 workshops. It was asked if the workshops would be videotaped to use in the future. Most of the convention will be videotaped but the recordings will be limited. Some of the workshops are based on work that we are currently involved with in regards to racial justice and inclusivity.
- **Credentials Committee Report:**  
Mary Duncan reported on behalf of the committee. She reported on additional certification requests that were made and/or approved by the committee.
- **Delegate Certification Report:**  
As of July 25<sup>th</sup>, there are 601 certified delegates, 25 alternate delegates and 2 honorary delegates for a total of 628 from chapter elections. Total allocated delegates are 790 with total chapters 204.
- **Registration:**  
It was explained that once a delegate is certified, the member is sent a congratulatory letter that includes the process for registration. To date, a little over half of the certified delegates have registered. The current deadline to register is Aug. 20<sup>th</sup>.

### **Together We Rise Report:**

Robert Li, John Stead-Mendez and Nely Obligacion provided an update on the *Together We Rise* (TWR) work. They gave an overview on the outcome of the *Decision Day* plan that was implemented.

**The meeting was temporarily suspended at 12:20 p.m. for a lunch break and resumed at 12:45 p.m.**

### **Together We Rise Report (continued):**

Robert Li reported on the protocol that the MRC staff follows, when there is a drop inquiry call received. It was asked that member leaders have the same protocol that the MRC uses so we have the same information. This will be added to the next board agenda. A membership density report was provided through the month of June 2018.

### **Executive Director Report:**

John Stead-Mendez shared the new Member Application Payroll and COPE authorization card for the public sector. He explained the language on the new card has been reviewed and approved by our law firm. The Board broke out into small groups to discuss and provide feedback on the new membership card.

**Head of Operations and Labor Relations Director:**

Robert Li spoke about a Uniform Dues structure. He introduced tools on capturing and improving various data, such as the Beta Calculator. As this work develops, a report will be provided to both the BFC and E-Board.

**Approval of the June 23, 2018 Minutes:**

M/S/C (Riggleman/Park) to approve the minutes as written.

**Budget and Finance Committee Report:**

A summary of motions approved by the BFC at their July meeting was presented by Treasurer Amos Eaton.

The BFC approved the following items:

1. Alameda County Court Reporters:

The BFC approved to pay the Alameda County Court Reporters Association member dues to the California Court Reporters Association at a total cost of up to \$9,000.

2. Berkeley Community Services Unit and Part-Time Recreation Leaders:

The BFC approved to fund the Berkeley Community Services Unit and Part-Time Recreation Leaders contract campaign budget at up to \$4,450.00. The budget includes costs for items such as t-shirts, print materials and food costs for actions.

3. SEIU International Latino Caucus:

The BFC approved a contribution of \$5,000.00 to the SEIU International Latino Caucus to support the group's work, such as immigration rights, fight for racial justice, support for Puerto Rico and Latino leadership development.

4. Member Engagement Lawn Signs:

The BFC approved to fund ordering an additional 2,000 *lawn signs* as part of the Member Engagement and Inoculation program at a cost of \$8,670.24.

5. Community At Work (Sam Kaner):

The BFC approved to reallocate the previously approved funding for the Community At Work Contract from the convention budget line to the training budget for staff/member leader development work. Note: The Board previously approved \$50k to come out of the training budget and \$75k to come out of the convention line.

The BFC approved the following Community/Allies Requests:

• S.F. Living Wage Coalition:

The BFC approved to sponsor the S.F. Living Wage Coalition dinner on July 20, 2018 in the amount of \$5,000.00 (tier 1).

**BFC Recommendations:**

**The BFC recommends to the Executive Board to approve the following proposals:**

A. RBC Wealth Management:

As recommended by the RBC Wealth Management, the BFC recommends to the Board to increase the bond allocation by 10% for a total of 25%. M/S/C (Schardt/Duncan) to accept the recommendation to increase the bond allocation by 10%.

B. Food Workgroup Recommendations:

• Member/General Food Recommendations:

The BFC recommends adopting the following *Food Workgroup* Member/General food recommendations as presented, with the caveat to include additional language in the “Philosophy” section that summarizes the reasons for the recommendations and to add clarity around “soft recommendations”:

***(Recommendation from the Food Work Group)***

***Philosophy:***

*We express what we value by what we resource. Food may be provided to add value to the events and actions that are important to the Union program. It should not be an expectation every time 2 or more people get together for union business.*

*The longer the event the more important food becomes.*

***Member/General recommendations***

- *No RSVP, no food*
  - *A soft roll out across a couple of months, a pizza for \$30 can feed 7 or 8 people, snacks or finger foods can offset/help with the soft roll out, Costco or other sandwich trays, loaf of bread and cold cuts idea,)*
  - *There are meetings where snacks are more appropriate than full meals*
- *Simple foods (e.g. pizza, sandwiches or burritos vs Chinese or other multi entrée meals)*
  - *Foods that require less set up and clean up time.*
  - *Requesting vendors provide wrapped half sandwiches or burritos*
- *Snacks instead of meals*
  - *Shelf stable stuff (e.g. bars, nuts, certain pastries)*
  - *Places to provide snacks might be at actions, after work meetings*
- *No soda*
- *No breakfast (unless it is a 24 hour facility **and** we are holding the night crew over)*
- *No food at shift bids or other short interaction*
- *No coffee travelers for meetings in our halls*
- *Tips for delivery – lessor of 5% or \$15*

The Board discussed the BFC’s recommendation. It was explained that the \$7.50 limit per person still applies. It is recommended that we need to consider healthy options. There is no change in the type of events that are requiring food except the breakfast option. A suggestion was made to strike out the words “instead of meals” in the 3<sup>rd</sup> bullet. It was explained that the chapter fund policy is not being addressed at this time, which will allow the chapters to continue to operate. M/S/C (Davis/Duncan) to approve the recommendation with the modification to strike out the words “instead of meals” in the 3<sup>rd</sup> bullet.

- Staff and Executive Board Travel Meal Reimbursement Recommendations:

The BFC recommends adopting the following *Food Workgroup* recommendations for Staff and Executive Board travel meal reimbursements:

***(Food Work Group Recommendation):***

*Recommend breaking the \$50 a day meals reimbursement up into breakfast at \$11, lunch at \$13 and dinner at \$26 for travel within the 1021 Region. In addition, meal reimbursement for travel outside of the 1021 Region will be at the federal per diem rate of \$17 for breakfast, lunch at \$18 and dinner at \$34, with the caveat that the agenda of the meeting must be included with the receipts.*

The Board discussed the BFC's recommendation. It was explained that if approved, this would be a policy change for staff. M/S/C (Schardt/Duncan) to adopt the policy.

- Staff Travel (for further consideration):

The BFC recommends to authorize the Executive Director and Head of Labor Relations to enter into a meet & confer with CWA 9404 to discuss ending the practice of meal reimbursement for day trips, with the understanding to make an exception for dinner reimbursement for work that entails travel of 75 miles or more, same-day flight travel or a 10 hour or more work day. M/S/C (Schardt/Park) to approve the recommendation which would affect all staff.

**Action Items:**

- Rally Against Hate in Berkeley Resolution:

Larry Bradshaw presented a resolution to endorse the peaceful *Rally Against Hate* on August 5<sup>th</sup> from 2:00 p.m. to 3:00 p.m. at Ohlone Park in Berkeley, called by Solidarity Against Fascism East Bay (SAFE Bay). A financial request was also included in the resolution to consider covering costs of organizing the rally. M/S/C (Duncan/Landry) to adopt the resolution, along with a contribution of up to \$500.00.

**M/S/C (Taylor/Park) to extend the meeting until 5:45 pm.**

- Resolution for Support of Oakland Pride:

A resolution to support the Oakland Pride by the Alameda County Central Labor Council was presented. M/S/C (Landry/Meyers) to approve the resolution as written.

- Executive Board Election Committee:

A request was presented to appoint Jan Schardt as an alternate on the Election Committee. M/S/C (Jimenez/Eaton) to approve the request.

**Executive Board Member/Committee Reports:**

- Ethics Report:

This item was tabled to the next meeting, as the information is not time sensitive.

- Retirement Security Report:

Cynthia Landry reported on the CalPers Election that is going to be held in August. Gustavo Arroyo, political director, will work with Cynthia on her plan and request for funds.

- VP of Politics Report:

Gary Jimenez reported on items that the political team has been working on. Working on the State Council to endorse Opposition of Costa-Hawkins, which has been moved forward and it is now endorsed state-wide; and has also been endorsed by the Democratic Party, as well as endorsement at the CalFed Labor conference. He also spoke about endorsements in Alameda and Contra Costa counties.

- Mercedes Riggleman:  
She reported on the Alta Regional Center election of officers and installation of officers has been held. In the Sacramento County Supervisors chapter, she spoke about excellent work from the law group.

**Announcement:**

John Stead-Mendez reported that People's Action is bringing together cookouts to ask folks to pass a hat to support the works of bringing families together.

**The Board moved to closed session at 5:37 p.m.**

**Executive Session:**

M/S/C (Landry/Rutherford) to extend the Membership Director position through December 31, 2018.

**The Board moved to open session at 5:40 p.m.**

Secretary announced the action taken during closed session.

**The meeting adjourned at 5:41 p.m. in** memory of Derrick Boutte's father and Dellfinia Hardy's aunt at 5:40 pm.

Respectfully submitted by,

Jan Schardt  
Secretary